

Date: July 23, 2025

To: Board of Directors

From: Sam Desue, Jr.

Subject: **RESOLUTION 25-07-39 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) ADOPTING THE 2025 COORDINATED TRANSPORTATION PLAN UPDATE BASED ON ACCESSIBLE TRANSPORTATION FUND ADVISORY COMMITTEE RECOMMENDATIONS**

1. Purpose of Item

This Resolution requests that the TriMet Board of Directors adopt the 2025 Coordinated Transportation Plan Update, as developed and recommended by the Accessible Transportation Fund Advisory Committee (ATFAC).

2. Type of Agenda Item

- ☐ Initial Contract
- ☐ Contract Modification
- ☒ Other: Adopt the 2025 Coordinated Transportation Plan Update

3. Reason for Board Action

Federal and state law require TriMet to adopt a Coordinated Transportation Plan every five years in order to receive federal Section 5310 and Statewide Transportation Improvement Funds (STIF) to provide regional transportation service for seniors and people with disabilities.

4. Type of Action:

- ☒ Resolution
- ☐ Ordinance 1st Reading
- ☐ Ordinance 2nd Reading
- ☐ Other

5. Background

TriMet, as the state-designated Qualified Entity (QE) for Statewide Transportation Improvement Funds (STIF) and a direct and indirect recipient of federal Section 5310 and state STIF Population Based Formula funds, must comply with federal and state requirements to develop a Coordinated Transportation Plan (CTP, or Plan) every five years that addresses the full range of transportation services for seniors and people with disabilities. The Plan is designed to foster coordination among service providers across the three-county region, outlining priorities and actions that enhance service efficiency, cost-effectiveness, and the overall rider experience.

Federal transit law requires that projects selected for funding under the Enhanced Mobility for Seniors and Individuals with Disabilities Program (Section 5310) be included in a locally developed, coordinated public transportation plan. Section 5310 also states that the Plan be developed and approved through a process that includes participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human

services providers and other members of the public who utilize public transit. The Plan should identify the transportation needs of seniors, individuals with disabilities, and people with low-incomes, provide strategies for meeting these needs, and prioritize transportation services for funding and implementation. Agencies must update the Plan every five years.

In addition, the Oregon Department of Transportation (ODOT) STIF program includes a portion of funds called STIF Population Based Formula Funds (STIF Pop) intended to provide a source of revenue in support of transportation services for seniors and people with disabilities. Pursuant to state law and ODOT Public Transit Division administrative rules implementing the STIF program, TriMet is the state designated QE for Multnomah, Clackamas and Washington Counties. Oregon Administrative Rule 732-005-000 requires that all QEs receiving STIF Pop revenue develop a plan to guide the investment of monies for programs and purchases benefiting seniors and people with disabilities.

As the QE for the tri-county area, TriMet is responsible for receiving applications for STIF Pop funds from regional transportation providers. The ATFAC reviews, evaluates, and recommends applications for STIF Pop funding to be included in the biennial STIF Plan, which is forwarded to the HB 2017 Transit Advisory Committee and the TriMet Board of Directors for approval. The ATFAC also makes recommendations about the disbursement of federal Section 5310 funding provided by ODOT. These funds support capital purchases, preventative maintenance, and contracted service for seniors and people with disabilities. The updated CTP will be a guiding document for this process until the next update, due in fiscal year 2030.

Consequently, the ATFAC has been meeting since January 2025 to develop an update to the 2020 Coordinated Transportation Plan for Seniors and Persons with Disabilities. The 2025 Plan update intends to meet both state and federal requirements simultaneously.

In accordance with federal requirements, the 2025 CTP update includes the following chapters:

- Existing transportation services,
- Demographic analysis,
- Aspirational service guidelines and needs,
- Priorities, strategies, and actions, and
- Funding

Highlights from the 2025 CTP update include:

- Priorities:
 - Maintain existing services and programs to meet the needs of seniors and people with disabilities, and
 - When possible, increase capacity and improve the quality of service.
- Strategies and Actions:
 - Maintain and expand service to meet the aspirational service guidelines,
 - Enhance access and increase system efficiency,
 - Continue performance reporting,
 - Improve the customer experience, and
 - Promote coordination among service providers and innovative partnerships.

6. Financial/Budget Impact

The last update of the Coordinated Transportation Plan was in 2020. The Board's adoption of the 2025 CTP update will ensure that TriMet remains in compliance with federal and state law, allowing the Agency to receive federal Section 5310 and state STIF Pop funds that serve seniors and people with disabilities.

7. Impact if Not Approved

If this Resolution is not approved, TriMet would fall out of compliance with the relevant legal requirements and our federal Section 5310 and state STIF Pop funds serving seniors and people with disabilities could be withheld.

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TRANSPORTATION DISTRICT OF OREGON (TRIMET) ADOPTING THE
2025 COORDINATED TRANSPORTATION PLAN UPDATE BASED ON
ACCESSIBLE TRANSPORTATION FUND ADVISORY COMMITTEE
RECOMMENDATIONS**

WHEREAS, TriMet is a recipient of federal Section 5310 and State Transportation Improvement Funds (STIF) Population Based Formula Funds; and

WHEREAS, TriMet is the designated STIF Qualified Entity for Clackamas, Multnomah, and Washington counties; and

WHEREAS, federal and state laws require a Coordinated Transportation Plan (CTP) for human services transportation to be developed and adopted in order for TriMet to receive federal and state funding; and

WHEREAS, the TriMet Board of Directors has established the Accessible Transportation Fund Advisory Committee (ATFAC) to assist the Agency in developing a CTP and allocating available funds for transportation services, programs, and purchases intended for seniors and people with disabilities; and

WHEREAS, the ATFAC met multiple times to consider information and comments and, on June 20, 2025, unanimously voted to approve the 2025 Coordinated Transportation Plan Update, as set forth in Exhibit A to this Resolution; and

NOW, THEREFORE, BE IT RESOLVED:

1. That the TriMet Board of Directors hereby adopts the 2025 Coordinated Transportation Plan Update, attached as Exhibit A.

Dated: July 23, 2025

Attest:

Presiding Officer

Recording Secretary

Approved as to Legal Sufficiency:



Legal Department

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Exhibit A

2025 Coordinated Transportation Plan Update